



## GYM RENTAL FORM

Group Name: \_\_\_\_\_

Email: \_\_\_\_\_

Renter's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Invoice #: \_\_\_\_\_

### GENERAL RULES & REGULATIONS:

1. Wet/muddy footwear is prohibited. Spectators and players must bring indoor footwear while inside PSH.
2. The use of outdoor equipment such as soccer balls, baseballs, and rollerblades is strictly prohibited.
3. Alcoholic beverages and drugs of any kind are not allowed on PSH property at any time.
4. Groups are not authorized to sell products available at PSH.
5. PSH is a smoke-free facility.

### ADVERTISING:

6. Renters must advertise their events only through channels approved by PSH. No billing, distribution, or advertising of any kind should occur without the written consent of PSH. Please ensure that your event is promoted as "held at Prolific Sports House."

### SUPERVISION:

7. The Applicant is responsible for supervising and managing all individuals attending their function.

### ON DUTY STAFF:

8. PSH staff will be available during your rental period to assist with any inquiries.

## **DAMAGES:**

9. Renters are responsible for ensuring that the property is left in a clean and well-maintained condition. Dispose of all refuse in provided garbage bags in designated areas. Additional cleaning, if deemed necessary by PSH, will result in a clean-up charge.

10. PSH will assess and charge the renter for any damages caused by them.

## **SIGNAGE:**

11. Indoor signage may be provided upon request. Outdoor signage is the renter's responsibility and must receive approval from PSH.

## **TERMINATION:**

12. PSH reserves the right to terminate this Agreement at any time with just cause, provided the Applicant receives 24 hours' written or verbal notice. In such cases, monies may be refunded or forfeited at PSH's discretion.

13. PSH may terminate any contract if the planned activities are deemed inappropriate. In such instances, PSH reserves the right to remove any individuals considered objectionable from the premises. PSH will not be liable for any losses or damages in these cases.

## **PAYMENT:**

14. **For single-event bookings, providing credit card information is mandatory.** Charges will be processed after the event has concluded. Any damages or unusual cleaning expenses will be assessed and billed by PSH to the credit card along with the invoice.

15. For multiple-event bookings, credit card information is not compulsory. However, another payment method (cash or check) must be specified, and renters will receive monthly invoices unless alternative arrangements are made. **A 25% down payment for the total invoice amount is required immediately upon booking, unless alternative arrangements are made at the time of booking. Failure to pay will result in the cancellation of your reservations.**

16. Please make checks payable to Prolific Sports House.

17. We accept MasterCard, Visa, and American Express as valid payment methods.

## **CANCELLATIONS:**

18. Cancellation of an event without incurring a penalty can be done up to three (3) weeks before the event date. Cancellations within the three (3) week period preceding the event will result in a 50% charge of the booking fee. Failure to notify PSH about a cancellation will lead to a 100% charge of the booking fee.

**WAIVER OF LIABILITY:**

19. By executing this document, the Renter is covenanting that it will not hold PSH, its board, or employees responsible for any medical or personal injury, or any other loss or damage and hereby waives any claim against PSH. The Renter acknowledges that it is the Renter's responsibility to take necessary steps for insuring against personal injury, loss, property damage, or any other loss of damage that might be incurred by PSH or the people at PSH during the event.

**INDEMNITY:**

The Renter hereby agrees to indemnify and hold harmless PSH, its officers, agents, and employees, from all demands, claims, suits, actions, or liabilities resulting from injuries or death to any person or from any property damage occurring during the event.

**\*\*The Renter acknowledges having read the Rental Agreement and commits to adhere to all its terms and conditions.\*\***

\_\_\_\_\_  
Company Name (if applicable)

Prolific Sports House

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Prolific Sports House Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

**PAYMENT INFORMATION**

Cash                      Cheque                      Credit Card  
Name on Card \_\_\_\_\_ Expiry Date (MM/YY) \_\_\_\_\_  
MC/Visa/Amex # \_\_\_\_\_ Auth # \_\_\_\_\_

PLEASE HAND THIS FORM TO THE FRONT DESK OR SCHEDULE A CALL WITH OUR TEAM TO COLLECT PAYMENT INFO:

<https://calendly.com/prolificsportshouse/prolific-gym-rental-payment-information>